

OFFICE OF THE DISTRICT & SESSIONS JUDGE, PATIALA  
**PROFORMA FOR THE POST OF CLERK (ADHOC BASIS)**  
*(should be filled in capital letters)*

Paste attested photograph here

1. Name : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Permanent Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Correspondence Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
5. Date of Birth : \_\_\_\_\_
6. Age as on 01.01.2024 : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days
7. Details of Degree or Diploma in computers : \_\_\_\_\_  
 \_\_\_\_\_
8. Nationality : \_\_\_\_\_
9. Experience, if any : \_\_\_\_\_

10. Category (Tick the category to which the applicant belongs)

Category	✓	Category	✓
General		ESM (General)	
SC (Majbi Sikh/Balmiki)		ESM (Other SC)	
Other SC		ESM (BC/OBC)	
Physical handicapped (Locomotor)			

11. List of documents attached : \_\_\_\_\_
12. Special Aptitude, if any : \_\_\_\_\_
13. Telephone/Mobile No. : \_\_\_\_\_
14. E-mail ID : \_\_\_\_\_
15. Educational Qualification : \_\_\_\_\_

Name of the Examination	Board/University	Year of Passing	Marks (Secured/Total)	Percentage
Matric				
Graduation				

16. Details of work experience, if any: \_\_\_\_\_  
\_\_\_\_\_

**Declaration by Candidate**

I have read the terms and conditions of the advertisement and agree to the same. I hereby declare that the particulars given above have been filled by me and are correct and true to the best of my knowledge and nothing has been concealed therein and in case found false, my candidature will be liable to be rejected.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Candidate)

**List of attested documents to be attached:**

1. Copy of date of birth proof
2. Copy of documents regarding qualification
3. Copy of Aadhar card
4. Two passport size photographs
5. Copy of caste certificate (in case of reserved category)
6. Copy of experience certificate, if any
7. Other document, if any